Position: **Design and Quality Control Executive** (*1)-Handloom and Sericulture Project

**Grade/Level**: IIB

**Project/Unit**: Handloom and Sericulture Project, BRLF

**Reports to:** Project Coordinator

**Location**: Udalguri, Assam (with up to 50% & travel to project areas)

**Minimum Employment**: 4 Years & 8 Months

**Remuneration**: 21,000/- pm gross salary incl statutory deductions

**Background**: *the ant* has been working in the northeast for the past 22 years. Working directly for the development of village communities, it has intervened in a wide range of issues such as women’s and girls’ empowerment, child and youth development, maternal mortality, Malaria, Malnutrition, and Mental Health. It also works on Livelihoods issues, Education, and on Peace Building. It was started by professionals and has earned a good reputation for its achievements and its adherence to a high level of ethics. For details of *the ant’s* work, see [www.theant.org](http://www.theant.org)

**Project Summary**: The Handloom and Sericulture Project is aimed at elevating the income levels of local communities in the Udalguri district of Bodoland Territorial Region (BTR). The project aims to enhance the sericulture and handloom activities in the region, focusing on diversifying designs, increasing production capacity, adopting advanced technologies, and intensifying marketing strategies. The project aims to empower the local communities and create sustainable livelihood opportunities by strengthening these sectors.

**Job Summary**: This is a full-time Design and Quality Control Executive position based in Udalguri. To take responsibility for ensuring high-quality products and maintaining design excellence in the handloom and sericulture sector. The primary role will involve developing design concepts, overseeing product development, conducting quality control checks, and providing technical guidance to artisans. To work closely with the project team, artisans, and stakeholders to achieve the project’s design and quality objectives

**EXPECTED END RESULTS** *(Specific indicators will be reflected in annual and quarterly performance plans)*

**Design Concept Development:**
- Develop innovative design concepts and ideas for handloom and sericulture products that resonate with the target audience and meet market demands.
- Collaborate with artisans, project team members, and other...
stakeholders to incorporate traditional elements while infusing contemporary design trends.

| Product Development and Prototyping: | • Oversee the product development process, from conceptualization to prototyping, ensuring adherence to design specifications, quality standards, and project objectives.  
  • Provide technical guidance and support to artisans in implementing design concepts effectively. |
|--------------------------------------|------------------------------------------------------------------------------------------------|
| Quality Control and Assurance:      | • Establish and implement quality control measures, including inspection procedures, to ensure that handloom and sericulture products meet defined quality standards.  
  • Conduct regular quality checks at various stages of production to identify and address any issues or deviations. |
| Artisan Training and Capacity Building: | • Conduct training sessions for artisans on design techniques, quality control practices, and product improvement methods to enhance their skills and capabilities.  
  • Provide constructive feedback to artisans, guiding them on design refinements and quality enhancements. |
| Documentation and Reporting:        | • Maintain comprehensive records of design specifications, product samples, quality control findings, and improvement initiatives.  
  • Prepare regular reports on design development, quality control activities, and product performance for project management and stakeholders. |
| Collaboration and Coordination:     | • Collaborate with the marketing team to align product design and quality with market trends and consumer preferences.  
  • Coordinate with the procurement team to ensure the availability of quality raw materials for product development. |
| Professional/Personal Development   | • Attend training and workshops from time to time and practice learnings at work contributing to better outcomes of the project/programme.  
  • Take initiative in proposing professional/personal development and be responsible to practice learning from any given training/workshop/study attended at work contributing to better outcomes of the project. |
| Others                              | • Expected to follow the code of conduct of the ant and the SOPs on various issues available  
  • Anything else requested by the Executive Director, Programme Director to enhance the quality of programming for the ant. |
| Qualification & Experience          | • Diploma in Textile Design, Fashion Design, or a related field.  
  • A minimum of 2-3 years of experience in design and quality control, preferably in the handloom, sericulture, or textile |
- Strong knowledge of handloom and sericulture products, traditional designs, and weaving techniques.
- Proficiency in design software and tools for creating design concepts and prototypes.
- Demonstrated ability to develop innovative designs while considering market trends and consumer preferences.
- Experience in implementing quality control measures and ensuring adherence to defined standards.
- Detail-oriented with excellent analytical and problem-solving abilities.

### Skills & Competencies

- Strong communication and interpersonal skills, with the ability to work effectively with artisans and project team members.
- Ability to multitask and work efficiently in a fast-paced, deadline-driven environment and be flexible to work in a dynamic work environment.
- Ability to work in and respect diversity, and contribute to positive team building and organizational culture.
- Demonstrated learning agility, pro-activeness, and openness to embrace new technologies at work.
- Ability to travel extensively to gather firsthand information from the field.
- Fluency in written/spoken English is desired and a working knowledge of the local languages (Assamese/Bodo/Santhali etc.) is preferable.

Please send an email to recruitment@theant.org with the subject line Application for the post of The Design and Quality Control Executive with a cover letter and updated CV by 23rd July 2023. Only shortlisted candidates will be contacted for an interview.

Contact number @8099192500 (call between 9am to 5pm Monday - Saturday)